

St. Mary's County Regional Airport
Airport Advisory Committee Meeting
October 22, 2012

Minutes

1. CALL TO ORDER

The meeting was called to order at 1758 by Mr. Jacques LaValle in lieu of Mr. Davis. A quorum was present with members LaValle, /Bednarcik, Richardson, Shepherd and Pappas. Visitors present were: Weaver (SMAA), Ginn (Tenant), Bildman (AirTec), Poole (AOPA liaison), and McWilliams (Tenant).

2. MINUTES

The minutes for 24 September 2012 were approved.

3. CHAIRMAN'S REPORT

Mr. LaValle noted the imminent vacancies on the Commission. A motion was made by Mr. Richardson that the Commission select two candidates immediately and to recommend to the County as replacements for departing members as the seats become vacant. The motion was carried.

4. PUBLIC COMMENT

Several owners have licensed A&P's work on their aircraft. A&P's cannot perform work at St. Mary's without a formal approval by the County.

5. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION REPORT

DPW discussed the following items:

- Wetlands delineation has been submitted to the Corps of Engineers Baltimore District for review and approval
- Re-advertisement of off-site mitigation will be advertised in the near future
- The Technical Evaluation Committee will review the tower site in Mechanicsville.
- Dahlgren EIS – requested consideration.
- Airport operation and Maintenance: Will issue two-part Request for Expression of Interest, one for commercial services within County hangar and for food/vending/catering/restaurant services in the Terminal Building.
- Highway Division repaired storm drain inlet in front of Terminal. Next project is complete spraying of aprons.
- Seeking to expand tie down areas if feasible.
- Will exercise first year option with Delta Airport consultants.

6. FBO AND LEASEHOLDER REPORTS

- Pilot lounge is completed with furniture due next week. The lounge should be fully operational by the next commission meeting.
- Hangar tenancy will be a topic for an executive meeting.
- All spaces are at 100% capacity.
- The main County hangar being worked on to make sure that emergency lighting is working in anticipation of the final rehab.
- Reviewing standard rental lease.
- There will be a complete inspection by fire marshal in the near future

7. OLD BUSINESS

- No action has been noted to date on security recommendations made to the County last summer. DPW should report that status at the next meeting.

8. NEW BUSINESS

None.

9. NEXT MEETING

The next meeting will be scheduled for 3 December 2012, 6 PM at the Walter F. Duke Terminal Building Conference Room.

10. ADJOURNMENT

The meeting was adjourned at 1849.